



# The Docket Newsletter

July 2020

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## President's Message

As President of the NYSAMCC, I send this message on behalf of the Board Members. We are all hopeful that everyone is well and moving forward in the best possible way during these unprecedented times.

Since our Newsletter last month, the Board worked diligently on many issues, most importantly the Annual Conference.

It saddens me greatly to say that the **2020 Conference has been cancelled.**

I thank all the Court Clerks for their responses to the survey sent regarding the 2020 Conference. Your thoughts and answers helped us make a very monumental decision.

However, the health and welfare of our Members is always our utmost concern. After some very intense negotiations with the Saratoga Hilton, we cancelled our contract without penalty. Thank you, Steve Preston, from Conference Direct, for all your knowledge and help with the negotiations.



Don't  
Forget!!!



Each year, the NYSAMCC honors one of its members for service and contribution to their Association, Court, and Community. Nominations for Court Clerk of the Year are due by July 15, 2020. The application is available and can be completed on our website at

[www.nysamcc.com/164/Awards](http://www.nysamcc.com/164/Awards)



The Saratoga Hilton was gracious to us at this difficult time. As such, our Executive Board will meet there September 12-14, 2020, following the Governor's Executive Order on size of gatherings. On September 14, 2020 at 9:30 AM, we will hold our Annual Business Meeting and Elections. You will receive a notice through your NYCourts email from the NYSAMCC instructing all members how to join via Skype. You will be allowed to ask questions on Committee Reports and to cast your vote for the elections via SurveyMonkey. Keep in mind, you must be a member in good standing in order to vote or run for a position.

We have several positions open this year: President, 1st Vice President, 2nd Vice President, 3rd Vice President, 3 full-term Director positions, and 1 unexpired 1-year term for Director. Visit our website at [www.nysamcc.com/171/nominations](http://www.nysamcc.com/171/nominations) for the nomination form. The deadline to submit is August 14, 2020. After that date, all nominee biographies and pictures will be posted on the website. If you believe you have the dedication and time to commit to this governing board, please submit your nomination.

The 40th Anniversary Celebration we were all looking forward to will happen next year in Niagara Falls. The 2021 Conference is a joint conference with the Judges; imagine the fantastic turnout and celebration we can look forward to. I know it is disappointing that we will not be in beautiful Saratoga Springs but let me assure you our Conference and Program Committees will make it a celebration well worth attending, along with a fantastic lineup of classes for your education.

Our Education and Technology Committees are working with the Office of Justice Court Support to create virtual training methods, which will include all the required Mandatory Supporting the Bench and Core classes, along with some important electives we think will interest you. This will be for the 2020 curriculum, and we hope to launch it in September. Keep checking your NYCourts email for further information.

I know each District is entering Phases at different times, with different scenarios on procedures. Please continue to check your NYCourts email for updates from your District. It still boggles my mind how the past few months have shut down our lives in so many ways. We, your Board, are here for you. Reach out to any one of us if you need assistance, or just a friend to vent to. We all pray these times end soon, and our lives return to some normalcy.

Stay well, my friends.

Sincerely,

*Annie Raskoskie*, President NYSAMCC, Inc.

## A Note from the Editor



I hope that all of you are doing well on your return to your offices. This year has certainly been a challenge, but it has also brought some interesting changes for us. I, for one, have enjoyed using technology, especially Skype, to move our cases along and to keep in touch with others in the State and my local County.

The addition of the Docket Newsletter has been another change I am enjoying. It allows us to send out more timely information to you, our members, rather than wait for it to come in *The Docket*.

Have no fear that your Docket is going away! We have plans for a “year-in-review” Docket to go out in December.

We would like to feature stories of what you did during the closure of your Courts. See photos of crafts you made, places you volunteered, masks you’re wearing, as well as things you’ve done in your offices/Courtrooms to accommodate all our new PPE requirements. Please send your stories and photos to [mwaibel@nycourts.gov](mailto:mwaibel@nycourts.gov) so we can include them in our next Docket.

I look forward to seeing and sharing your submissions!

Take care,

*Mary Waibel*, *The Docket*, Editor-in-Chief

Coming Soon...  
2020  
Commemorative  
T-Shirt!!



Long and short  
sleeve styles will  
be available to  
memorialize this  
“memorable” year.

Watch the website  
for more  
information.

[www.nysamcc.com](http://www.nysamcc.com)



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## It's not too late!!

If you haven't paid your Membership Dues for 2020, there is still time. You can access the application on our website at [nysamcc.com](http://nysamcc.com). If you have already paid your dues for this year, thank you!

Remember, you can only access our secure portion of the website by using your NYCourts.gov email address.

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## Education

Pause. On Hold. Freeze. Social Distance. Masks...times have sure changed.

But what has not changed—Your Association.

We are thinking outside the box. Working on virtual elective classes.

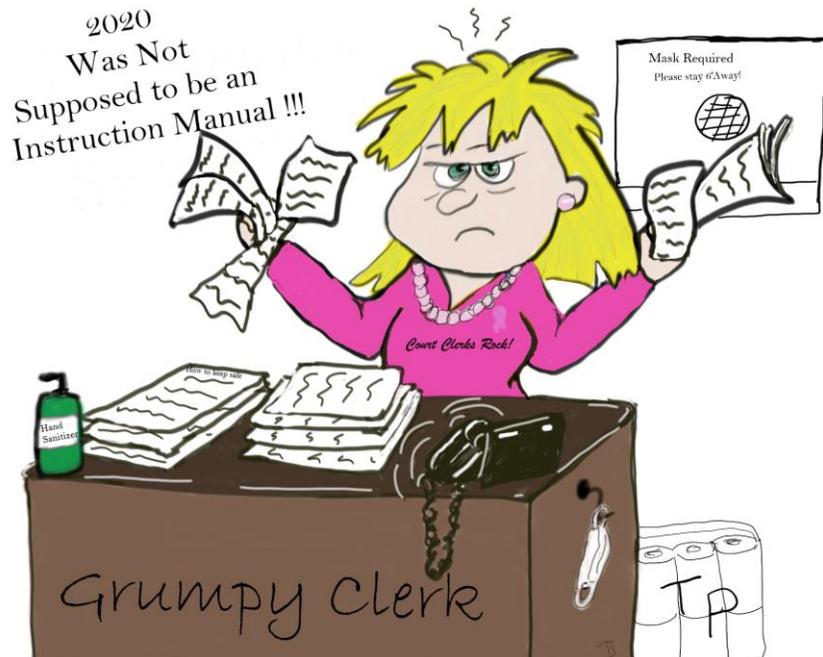
We are here for you during this time; do not hesitate to reach out to any one of us. We are Court Clerks. We are Court Clerk Strong! Together!

Dawn Marie Klingner  
2<sup>nd</sup> Vice President, Education Chair



Don't be left out of the loop! Stay up to date by visiting

[www.nysamcc.com](http://www.nysamcc.com)



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## COVID-19 News

To help combat COVID-19, New York State began manufacturing its own alcohol-based hand sanitizer called “**NYS Clean Hand Sanitizer.**” This sanitizer is being distributed (for free) to most State agencies. If your Court is interested in obtaining this sanitizer, please contact your County’s Department of Health to see if a shipment can be sent directly to your Court or Municipality.



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## PPE REIMBURSEMENT



**Having DMV  
password issues?  
Contact PREED  
at 518-473-5113**

**SUPPORT**



Does your Court need assistance purchasing personal protective equipment (PPE) or materials to ensure compliance with social distancing requirements as members of the public return to your Court? The Office of Justice Court Support (OJCS) recently announced that Local Courts may request up to \$1,000 on an expedited basis to be reimbursed for the cost of purchasing PPE or to pay for projects, such as installing temporary plexiglass barriers, that enhance the Court’s ability to serve the public during the current emergency.

Courts may request reimbursement for expenses incurred purchasing disinfecting spray, wipes, or gloves, as well as face masks and face shields, hand sanitizer, and non-contact thermometers (policies and procedures related to taking temperatures should be reviewed by your Municipal Attorney). Costs for signage or protective barriers for Judges’ or Clerks’ workstations can also be reimbursed.

OJCS developed a form and a set of frequently asked questions to help Courts apply for this funding. To request reimbursement for the costs discussed above, please contact the Special Counsel for your Court. The request for reimbursement form must be signed by at least one Justice in your Court, and your local Supervising Judge must approve the request. Although OJCS hasn’t announced a deadline for requesting reimbursement, Courts are encouraged to submit requests as soon as possible.



Get your  
NYSAMCC Pins  
and Decals at  
<https://www.nysamcc.com/DocumentCenter/View/145/Pins-and-Decals-Order-form-PDF>



Please note that any funds disbursed to your Court in response to a request for reimbursement will diminish the maximum amount of funding available to your Court during the 2020-21 Justice Court Assistance Program (JCAP) Grant cycle. If your Court needs more than \$1,000 to respond to the coronavirus pandemic, your Court may also include requests for needed items and projects in your online 2020-21 JCAP application. For more information, please contact OJCS at 1-800-232-0630.

**Submitted by Jeremy Zeliger**  
Assistant Deputy Counsel  
Office of Justice Court Support  
NYS Office of Court Administration